

**CITY OF LOVELAND
MEMORANDUM**

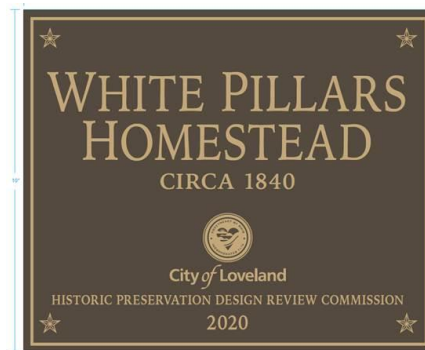
TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: August 28, 2020

Administration

Monday evening, the Fire Station 63 Relocation Focus Group held their first meeting. The meeting included a presentation from MSA Design, preparers of the Loveland-Symmes Fire Department Station 63 Study. The committee requested housing unit numbers of our Warren County subdivisions and the preparation of a facility audit of the existing Fire Station 63.

Wednesday, I met with Bruce Jones from the Loveland Soccer Association. The meeting included discussion regarding the installation of a soccer field in the area of the Boike Park tennis courts, following their removal in early 2021. During the meeting we also discussed the installation of social distancing signage at Phillips Park and the association's desire to install a small storage building at the park.

Wednesday evening, the Historic Preservation Design Review Committee met to continue their review of the final draft of the design guidelines, prepared by the Gossman Group. During the meeting, the committee also selected the design of the markers for the locally designated historic properties.



The first of such markers will be installed at the Homestead in the White Pillars Subdivision. Also, the committee formally requested a change of their name to the "Historic Preservation and Planning Commission", as it is more in line with their role and responsibilities.

The next day, I updated the new owners of the Homestead on the progress of the house marker. During the discussion, the owner stated the renovation of the historic structure was going well, and they will soon be installing the staircase to the second floor of the carriage house. Also, he made a point of stating how helpful the city's building and zoning department has been during the

renovations, and how pleased they were to be the owners of the Homestead and members of the Loveland community.

Thursday morning, President of the Community Improvement Corporation (CIC), Jay Stewart, and I attended the closing for the sale of the Highland Avenue/West Main Street parcels in the Loveland Heights. As formally approved by City Council on Tuesday, the funds from the sale of the parcels will be deposited in the CIC fund. The new property owner is planning to construct housing units on the parcels.



Also, on Thursday City Engineer, Cindy Klopfenstein and I participated in a web meeting with Desman Design Management to review their progress on the downtown parking revenue study. They have conducted an inventory and wanted information on parking patterns within the city during various times and seasons.

Assistant City Manager, Tom Smith met with Trane and Enervise, to evaluate the upgrades to the City's HVAC system. Tom also met with Millennium Business Systems to discuss consolidating some of the City's IT equipment. During the week, Tom completed the City's 2021 property and liability insurance renewal application with the Public Entity Pool (PEP).

The IT Board met Thursday to review the 2021 IT CIP's and the IT budget. The 2021 year does not pose much in terms of large-scale IT projects. There are several software packages that are being evaluated, such as Building and Zoning, ARC GIS and budgeting.

Building and Zoning

The five-lot development on Cedar Drive has submitted its final building permit application.

Police

This week, Loveland officers and K9 Mack assisted Ohio State Parole officers with felony warrant service. Officer Bibelhausen and K9 Mack also assisted Warren County Sheriff Deputies with the arrest of several shooting suspects and vehicle pursuit.

Upcoming Events and Meetings

Tuesday September 1, Planning and Zoning Commission, 7:00 p.m., City Hall Council Chambers.