

**CITY OF LOVELAND  
MEMORANDUM**

**TO:** Mayor and Council  
**FROM:** David Kennedy, City Manager  
**RE:** Weekly Update  
**DATE:** September 4, 2020

---

**Administration**

This week, the city received notification that its Appalachian Regional Commission (ARC) pre-application for \$250,000 of grant funding for the downtown parking facility, was ranked as the #1 priority project within the OVRDC region. With this ranking, the city has been invited to submit a full application.

Following longstanding conversations with the Hamilton County Engineer's Office, including calls from Mayor Bailey, the office is attempting to move forward with the much-needed repairs to the decaying sidewalks along the West Loveland Bridge. The city and the engineer's office will co-submit for Ohio Public Works Commission (OPWC) funding to complete the project. The engineer's office is also proposing the installation of ornamental style hand railings along the length of the bridge.



**West Loveland Bridge Sidewalk Conditions**

This week, I spoke with Duke Energy Officials regarding a future project which would install antique style street lighting along West Loveland Avenue, from the bridge to the intersection of Loveland Madeira Road. The project is intended to further enhance the West Loveland Business District, similarly to the traffic signal replacement projects. The city and Duke will continue

evaluating the cost and feasibility of the project, before including it in the 2021 Capital Improvement Program (CIP).



**Sample Duke Energy Street Light Style**

Wednesday, City Engineer, Cindy Klopfenstein, and I met with Nick Selhorst from Choice One Engineering regarding replacement of the existing gazebo in Nisbet Park. Following a recommendation from Fire Chief, Otto Huber, we are reviewing the replacement of the existing gazebo with a slightly elevated style gazebo placed in a more central location. The gazebo could house small concerts, weddings, and many other functions and stand as a center piece to the park. We will continue review of locations, styles, size, and availability of grant funding and update City Council accordingly.



**Existing Nisbet Park Gazebo**

Also, on Wednesday, Assistant City Manager, Tom Smith, and I met with Maggie Schildmeyer-Mischenko, at the White Pillars Homestead. The purpose of the meeting was to review the style and location for the free-standing historical marker which will be installed in the front of the property

near the roadway. This marker was a condition of the recent private sale of the property. The wording for the historical marker was provided to the city by Rob Geiger, White Pillars resident, and caretaker of the Ramsey Paxton Cemetery located within the subdivision. Special thanks to Rob for his help with the marker wording and his continued efforts in maintaining the historical cemetery.

Wednesday evening, Mayor Bailey and Councilmembers, Blair and Oury, and I, attended the first week of the Citizen's Police Academy. The academy, which is co-chaired by Lieutenant, Amy Campbell and Officer, Shawn Parks, included a tour of the renovated Safety Center and a presentation by Hamilton County Judge, Heather Russell.

Thursday morning, I met with Kevin Egan and Tom Powers, owners of Paxton's Grill and Ramsey's Trailside. The purpose of the meeting was to discuss steps to continue providing a modified form of outdoor seating as we approach cooler weather. Based on these discussions, the city is reviewing the placement of a sided style tent in an area which will allow patrons to continue to dine outside of downtown restaurants, given the anticipated continuance of state ordered restrictions on inside occupancy numbers. The city has confirmed that funding for the tent would be an eligible COVID-19 expense.



**Sample Sided-Style Tent**

The Ad Hoc Committee met on Tuesday to continue reviewing Council Rules. Topics of discussion included Rule 16, open meetings and executive sessions, and Rule 17 disciplinary action.

The Veterans Memorial Committee met on Wednesday to discuss projects for 2021. Areas of interest include clean-up and maintenance, a kiosk to help visitors locate memorial pavers, and a veteran street banner program.

### **Finance**

The City received their second round of Coronavirus Relief Fund distributions from each of our three counties this week. Assistant City Manager, Tom Smith and Director of Finance, Michelle Byrde have identified expenses to match the first round of funding and are working to identify uses for the second round. Funds need to be spent or encumbered by October 15 and fully spent by December 30. If not spent, funds must be returned to the state. There are guidelines to determine eligible expenses and our use of the distributions will be audited as part of our regular annual audit in 2021.

### **Building and Zoning**

In their meeting held on September 1, 2020, the Planning and Zoning Commission motioned to recommend approval for an application of a zoning map amendment for the property located at approx. North Second Street (St. Rt. 48) south of the Sentry Hill Subdivision; parcels 16-07-378-

0130 and 20-06-03A-038. The proposed application would change the current zoning of Residential-Medium Density (R-MD) to Residential- Multi Family (R-MF).

The next step in the zoning map amendment process is a review of the application by the City Council. A proposed timeline for review will be presented on September 8<sup>th</sup> consisting of a request hold a public hearing, conduct a first reading on September 22<sup>nd</sup>, and hold a public hearing with a second reading on October 13<sup>th</sup>.

The Loveland Life Pantry was issued their certificate of occupancy this week. They relocated to the Shoppers Haven shopping center. Tiger Express Laundromat received their permit to install a 2" water meter.

### **Public Works**

Thursday, City Engineer, Cindy Klopfenstein, Public Works Director, Scott Wisby, Fire Chief, Otto Huber, and I met with representatives from the Clermont County Engineer's Office. The purpose of the meeting was to discuss the upcoming replacement of the East Loveland Bridge near the Nature Preserve. The project which will be completed by the county is planned to commence in the summer of 2021. The purpose of the meeting was to discuss alignment of the bridge, locations of existing utilities and the passage of Fire and EMS vehicles. The city has budgeted for a 2021 relocation of a water main which is adjacent to the bridge. As we continue to approach the commencement of the project, we will provide updates to council and the public as detours will be required during the construction period.

Also, on Thursday, I met with Mr. Kevin Taylor, long-time resident of 411 Main Street. Mr. Taylor, along with many other residents of Main Street, are concerned with the condition of the roadway. As I explained to Mr. Taylor, unfortunately, the city cannot proceed with road repairs on Main Street, until the water main along the roadway is repaired. Next week, Public Works Director, Scott Wisby and I are going to walk the roadway to determine short-term repairs which can be made to the roadway. To accommodate the repairs, we will be working to notify the residents in advance of the repairs, to temporarily relocate their vehicles parked along the roadway. Mr. Taylor offered to assist with this effort.

With the contractor completing the edge sealing along the repaved roadways, the 2020 Road Rehabilitation Program is now complete. The total cost of the 2020 Road Rehabilitation Program was \$602,168, which represents approximately a 25% decrease from the original budget, due to anticipated cuts in state gas tax revenue resulting from the COVID-19 pandemic.

### **Police**

This week Lieutenant Kevin Corbett and SRO/Detective Mike Boettger investigated a conflict between students at Loveland Middle School which drew media attention. LPD received it's 2020 Ford Police Utility order last year and the 2020 Ford Explorer for investigations this week.

The 2020 LPD Citizen's Police Academy held its first meeting on Wednesday. The CPA is held each year beginning in September and continues through November. The graduates of the Loveland Citizen's Police Academy continue to partner with LPD on projects which benefit the community, such as the "stuff-a-cruiser" annual event. This year the LCPAAA, LPD, and Kroger delivered almost 2,000 pounds of food and care items and \$1700 in donations to LIFE.

### **LSFD**

This week, I executed an agreement with MSA Design to complete a Facility Assessment of Fire Station 63. The assessment was requested by the Fire Station 63 Relocation Focus Group. The assessment will include an evaluation of the station's existing architecture, structural, mechanical, plumbing electrical, fire protection and communications system. The assessment is anticipated to take three weeks for completion.

### **Upcoming Events and Meetings**

City offices will be closed on Monday, September 7, in observation of Labor Day.

The Community Improvement Corporation will meet on Tuesday, September 8, at 5:30 p.m. at City Hall.

City Council will also meet on September 8 at 7:00 p.m. at City Hall.

A 9/11 memorial event is scheduled for Friday, September 11, at 8:00 p.m. the Police & Fire Memorial located at 200 Harrison Avenue.