

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council

FROM: David Kennedy, City Manager

RE: Weekly Update

DATE: October 16, 2020

Administration

Thursday, the department heads met to discuss the remaining allocations, distributions, a reporting of CARES Act funds. Director of Finance, Michelle Byrde and Assistant City Manager, Tom Smith are preparing to submit the City's first CARES Act report to the State.

Building and Zoning

Friday was the open house, and ribbon cutting ceremony for the opening of Brittney Frietch Team Realtor, REMAX office at 102 Karl Brown Way.



Assistant City Manager, Tom Smith met with Tree and Environment Committee members Nick Winnenberg and Doug Gilbert to discuss the proposition of the City becoming a Tree City USA community. Information regarding the standards for qualification can be found here: <https://www.arborday.org/programs/treecityusa/standards.cfm>.

Construction permits for a walk-up window for Trailside Provisions and a drive-up window for LaRosa's Pizza have been issued. An application for interior alterations at The Landing (115 Karl Brown Way) has been submitted. The proposed future use of the space is slated for Tahona Mexican Restaurant.

Finance

Director of Finance, Michelle Byrde and I continued our weekly meetings to review and make various updates to the 2021 Operating Budget and Capital Improvement Program (CIP).

Police

This week, Officer Jacob Salamon stopped an intoxicated bicyclist riding at night without a light. After some investigating the rider was linked to a break in, stolen vehicle, and several more thefts.

LPD officers were dispatched to a house on Heidelberg Drive to check for a wanted person. LPD Officers located two people with warrants. Both were arrested and taken to jail.

Systems Manager Tina Kerns, Operations Assistant Monica Hammer, and Chief Rahe attended an update training on public records.

Public Works

Monday, City Engineer, Cindy Klopfenstein, and I met with Greg and Sue Allspach at their property on West Loveland. The purpose of the meeting was to review the location of the proposed crosswalk button fixture, which is a component of the Wall Street and West Loveland Avenue traffic signal project, proposed for 2021. Cindy and I wanted to make sure that the pole's location would not cause issues with their fencing, signage, or landscaping. We will continue to meet with each of the corner property owners to work out any issues and secure any needed easements, so that the project can commence on time in the spring of 2021.

This week, we executed an agreement with AECOM, for the design of the West Loveland (Paxton) Bridge railing replacement project. As mentioned at Tuesdays City Council meeting, the project will be completed in conjunction with the replacement of the sidewalks on the bridge by the Hamilton County Engineer.

Friday, City Engineer, Cindy Klopfenstein and I met in the field with a Duke Energy representative to review the location, height and width of the proposed West Loveland Avenue Street Light Installation project. The feasibility of the project is still under review.

Upcoming Events and Meetings

- 1. Ad Hoc Committee to Review Council and Committee Rules Meeting**
October 20, 2020, 5:00 PM - 6:00 PM @ Zoom Video Conference
- 2. Community Improvement Corporation (CIC) Meeting**
October 20, 2020, 5:30 PM - 6:30 PM @ Council Chambers
- 3. Veterans Memorial Committee**
October 20, 2020, 6:00 PM - 7:00 PM @ City Hall
- 4. Planning & Zoning Commission**
October 20, 2020, 7:00 PM @ Council Chambers