

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: November 6, 2020

Administration

Monday, Human Resources Manager, Julie Robinson informed me that she will be leaving her part-time position with the City to accept a full-time position with the Clermont County Library. Julie will stay on to help us with some current projects, namely filling some open positions and wrapping up year-end reporting. Since returning to work in her hometown, Julie has been an integral part of our operations here at City Hall. Julie took on the responsibility of handling all employee benefits, overseeing new hires, personnel policy reviews, was an active participant in this year's Collective Bargaining Agreement (CBA), and is just simply a hard worker who relates well to all City employees. Julie will be missed.

Assistant City Manager, Tom Smith, Human Resources Manager, Julie Robinson, and I conducted four interviews this week for the Director of Finance position.

This week, the City posted the part-time position for Marketing and Communications Coordinator and the part-time position of Human Resources Manager. The positions can be found on the City's website at <https://www.lovelandoh.gov/Jobs.aspx>.

Building and Zoning

The Planning and Zoning Commission met Wednesday to review an application submitted by Butterworth LLC for a Special Planning District (SPD) on Butterworth Road. The Planning and Zoning Commission executed the first step in the SPD process by determining that the proposed application does meet the requirements, scope, and purpose of an SPD. As a subsequent step, the Planning and Zoning Commission also scheduled a public hearing for November 17, to review the concept plan and design guidelines of the project. Additional information regarding the project and the Planning and Zoning Commission meeting can be obtained here:

<https://lovelandoh.iqm2.com/Citizens/FileOpen.aspx?Type=1&ID=1363&Inline=True>.

The additions to the Northstar Church are near completion. The project received temporary certificates of occupancy for each addition. The additions include three structures that will be used as classrooms and/or special event activities. These additions are appendages that complement the main structure.

Finance

Under Director of Finance Michelle Byrde's guidance, progress on the 2021 Operating Budget and Capital Improvement Program (CIP) is proceeding well. Following a final review by the Finance

Commission, the budget will be presented to City Council for a first reading at their November 24 meeting.

Police

Lieutenant Szpak led the LPD Halloween efforts and the Candy Police visits. The Candy Police visited houses in Loveland which have people who cannot participate in traditional Halloween. With the rising COVID-19 cases around the tri-state LPD is migrating back to remote working and restricted responses to non-emergency calls. LPD watched over the five polling locations in Loveland. Thankfully, no serious issues were reported.

LPD launched [Guardian Tracking](#) software this week. Guardian is an administrative tracking tool which organizes and tracks officer behavior, supervisor feedback, evaluations, administrative investigations, auditing, projects, and more. It will aid LPD in increasing its transparency, accountability, and Ohio Collaborative reporting.

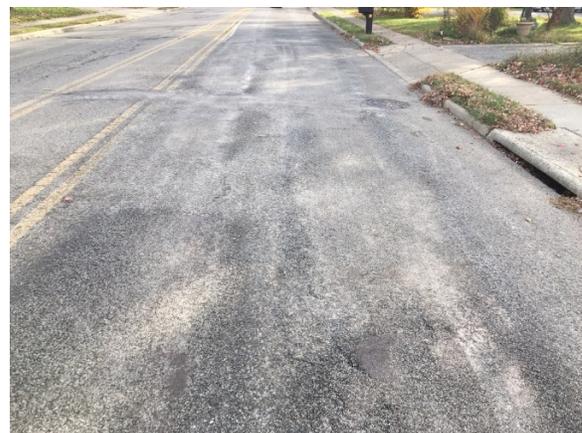
LPD and the Loveland Police Officer Association are partnering up for No Shave November again this year. No Shave was created to bring awareness to the devastating effects of cancer. LPD began the tradition in 2018 right after retired Police Chief Dennis Rees passed away from cancer. Each member donates money for a relaxed grooming policy in November. This year's donations are benefitting the family of Adam McMillan.

Public Works

This week, a portion of West Loveland was treated with a process called Dura-Patching. The process seals cracking along a roadway reducing water absorption underneath the roads surface. Left untreated, water absorption will lead to the accelerated decay of a roadway. Public Works Director, Scott Wisby, has proposed a continued use of Dura-Patching to slow the decay of selected roadways in the city until their full repair can be completed by our annual road program. Scott has provided some before and after photos:



West Loveland Ave. – Before Dura-Patching



West Loveland Ave. – After Dura-Patching

This week, City Engineer, Cindy Klopfenstein, submitted three Ohio Public Works Commission (OPWC) funding applications. One application was for the replacement of water mains on Main and Chestnut, which also includes storm sewer work, repaving, and replacement of the traffic signal at West Loveland Avenue and Wall Street. The funding requested for Main and Chestnut totaled \$1,132,900 (50% in a grant, 50% in a 0% interest loan). The second project was for storm sewer and

roadway alignment improvements to East Loveland Avenue, which also includes new sidewalks on one side of the road to be extended from the bridge to Fifth Street. The funding requested for East Loveland Avenue totaled \$1,052,000 (50% in a grant, 50% in a 0% int. loan). The third project was for improvements to Hamilton County's Paxton Bridge on West Loveland Avenue. The City would contribute approximately \$69,400 for decorative railings and lighting. The County's contribution of \$347,000 and the requested \$277,598 grant would fund the replacement of sidewalks along the north side of the bridge and the replacement of bridge joints.

Upcoming Events and Meetings

On Monday, the Comprehensive Master Development Plan Economic Development Subgroup will meet at 5 p.m. and the Residential Subgroup will meet at 6:00 p.m. Both meetings will be held on Zoom and can be viewed on the City's YouTube Channel.

Also, on Monday, the Beautification Committee will meet at 6:30 p.m. followed by a Law and Ordinance meeting at 7:30 p.m. Both meetings will be held at City Hall.

On Tuesday, the Community Improvement Corporation will meet at 5:30 p.m. followed by a City Council meeting at 7:00 p.m. Both meetings will be held at City Hall.

City offices will be closed on Wednesday, November 11, in observance of Veteran's Day.

On Thursday, the Finance Commission will meet at 5:00 p.m. The Historic Preservation and Planning Committee will meet at 7:00 p.m. and the Tree and Environment Committee will meet at 7:30 p.m. All three meetings will be held at City Hall.