

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council

FROM: David Kennedy, City Manager

RE: Weekly Update (Weeks of November 23 and November 30)

DATE: December 4, 2020

Administration

The city continues meeting with the corner property owners along the West Loveland/Wall Street intersection, by meeting with Gina Dubell-Smith on November 23. These meetings are in preparation for the commencement of the traffic signal replacement project at that intersection. The meetings are helpful in allowing for the city to make adjustments to the location of the poles associated with the project, prior to finalizing the easements. The project, which was moved from the 2020 Capital Improvement Program (CIP), to the 2021 CIP, will replace the existing signals with antique style poles as was completed at the West Loveland/Loveland Madeira Road intersection. The project also includes the installation of cameras, pre-emption devices to improve traffic flow, and GPS units to give priority traffic queuing to emergency vehicles.

On November 24, the Community Improvement Corporation (CIC) met, and authorized the execution of a realtor agreement for the sale of Robinson Park, located in the Loveland Heights.

On November 25, compactors were installed at the Harrison Avenue Downtown Recycling Station. The compactors will greatly increase the amount of recycling which can be deposited at the station.



This week, Assistant City Manager, Tom Smith, Assistant to the City Manager, Misty Brents and I, finalized the interviews for the Marketing and Communications Coordinator. An appointment to the position is anticipated within the next couple of weeks.

The Law and Ordinance Committee met Monday with Assistant City Manager, Tom Smith, via Zoom to discuss Short-Term Rentals (STR's). As a point of reference, on November 9th, the Committee discussed four areas impacted by STR's, namely: Land Use and Zoning, Health and

Safety, Taxes, and Licensure. In that meeting, the committee elected to address these areas of focus individually commencing with land use and zoning to be followed with discussions related to matters of Health and Safety, Taxes, and Licensure.

In their meeting Monday, matters related to land use and zoning were discussed. A recommendation was extended to classify STR's as a Permitted Accessory [commercial] Use in residential, historic, and business zoning districts. The committee will meet next on January 25th to begin discussion on the other topics. Once a discussion has concluded for each of the areas impacted by STR's, a final recommendation will be submitted to the Planning and Zoning Commission. Following a recommendation by the Planning and Zoning Commission, a recommendation will be forwarded onto the City Council for consideration.

Tuesday, following a second interview, the part-time position of Human Resources Manager was formally offered to Joy Deardorff, which she accepted. Joy comes to the city with a very strong background in human resources developed during her career with the Hamilton County Sheriff's Office. Joy will begin her employment with the city on January 4, 2021 and will be formally sworn into office at the January 12, 2020 Council Meeting.

Wednesday, Police Chief, Sean Rahe, and I attended the Civil Service Commission meeting. The purpose of the meeting was to abolish the current Police Officer list, and to authorize a new test for the position.

Wednesday evening, the Historic Preservation and Planning Commission met, via Zoom, to review a revised version of the final draft of the Historic Preservation Design Guidelines. The final draft included highlighted recommendations for the Ohio Historic Preservation Office (OHPO). The guidelines were reviewed by the OHPO as required for the grant funding which was awarded to the city. The final draft of the guidelines can be viewed by [Clicking Here](#). At their meeting on November 12, the commission approved the Historic District Boundaries which defines the area which the Design Guidelines will apply. The recommended boundaries can be viewed by [Clicking Here](#). Both documents have also been placed as links on the commission's page on city's Website, <https://lovelandoh.gov/344/Historic-Preservation-and-Planning-Commi> to encourage public review.

CARES Act Relief Fund project updates:

1. City Hall, with the exception of a couple of minor corrections, has completed the touchless plumbing and electrical improvements. Currently under construction is the installation of Audi-Video (AV) equipment in council chambers; wiring was ran yesterday and camera installation and programming is slated for today;
2. Touchless plumbing upgrades to the Safety Center and Public Works are also near completion. The Safety Center is waiting on a couple of parts/fixtures. Once those arrive and are installed, that project will be completed. Public Works is waiting on a fixture for their sink, then that project will also be completed; and
3. Currently, the City's parks [McCoy, Lever, Phillips, and Veterans] are having their touchless plumbing fixtures, including drinking fountains, installed.

Public Works

Thursday, the city secured one of two easements needed to commence the Broadway Stabilization Project. The project is anticipated to begin in early 2021.

On Wednesday, Henry P. Thompson and Scadata led a project walk-thru and training for the new Supervisory Control And Data Acquisition (SCADA) system that operates the city's water treatment and distribution system.

Building and Zoning

Friday morning, the event center portion of The Landing located at 119 Karl Brown Way, received their temporary certificate of occupancy. LaRosa's Pizza completed their inspections for a drive-up window, and an application was submitted to update their cabinet and wall signs.

Finance

Thursday, Director of Finance (DOF), Michelle Byrde introduced the incoming DOF, Mark Medlar to City Hall Staff. Mark will begin his career with the city on December 14 and will be sworn into office by Mayor Bailey at the December 15 City Council meeting.

Police

On Wednesday, Officers Jenna Fisher and Larry Mehn located and stopped a car wanted in connection with a shooting in downtown Cincinnati. Officer Kyle Bibelhausen, K9 Mack, and Lieutenant Amy Campbell assisted. Multiple people were arrested, and the gun was recovered.

Upcoming Events and Meetings

- Community Improvement Corporation (CIC) Meeting (VIA Zoom); December 8, 2020, 5:30PM
- City Records Commission Meeting; December 8, 2020, 6:00PM @ City Hall
- Storm Water Committee Meeting; December 8, 2020, 6:00PM @ Argo Conference Room - City Hall
- City Council Meeting; December 8, 2020, 7:00PM @ City Hall
- Tree & Environment Committee Meeting; December 10, 2020, 7:30PM @ Argo Conference Room - City Hall