

City of Loveland Building & Zoning
120 W. Loveland Ave.
Loveland, Ohio 45140
www.lovelandoh.gov
(O)513-707-1447 (F)513-583-3032

COMMERCIAL MECHANICAL PERMIT APPLICATION

PLEASE PRINT, USE BALL POINT PEN OR TYPE

PERMIT NUMBER



1. PERMIT SITE ADDRESS: _____ FLOOD ZONE: ☐no ☐yes

2. COUNTY: ☐ Hamilton ☐ Clermont ☐ Warren

3. Tenant Location: Floor _____ Suite _____ Unit _____ Lot _____ Business name _____

	NAME	ADDRESS - CITY - STATE - ZIP	PHONE - FAX - EMAIL
BUILDING OWNER			
TENANT			
MECHANICAL CONTRACTOR:			
DESIGNER OF RECORD			
CONTACT PERSON:			

ALL DETAILED MECHANICAL INFORMATION MUST BE ON DRAWINGS

4 PERMIT APPLICATION FOR: CHECK ALL THAT APPLY BELOW

NEW HVAC _____ KITCHEN HOODS _____ FUEL-GAS PIPING _____ OTHER _____ UNIT HEATERS _____

EXHAUST HOOD _____ ALTERATION _____ EQUIPMENT REPLACEMENT _____ DUCT WORK ONLY _____

DESCRIPTION OF WORK _____

TYPE I HOOD: _____ NUMBER OF HOODS _____ TOTAL LENGTH OF TYPE I HOODS _____

TYPE II HOOD: _____ NUMBER OF HOODS _____ TOTAL LENGTH OF TYPE I HOODS _____

NEW EQUIP.: NO. OF _____ TYPE _____ FUEL _____ INPUT _____ OUTPUT _____ WEIGHT _____

EXIST.: EQUIP.: NO. OF _____ TYPE _____ FUEL _____ INPUT _____ OUTPUT _____ WEIGHT _____

TOTAL NUMBER OF UNITS INSTALLED/ OR REPLACED _____

5 BUILDING INFORMATION:

COMPLETE SECTION 5 & 6 IF ANY MECHANICAL WORK IS SUBMITTED SEPARATELY FROM BUILDING PERMIT

A. BUILDING CONSTRUCTION TYPE _____ B. OCCUPANT LOAD _____ C. BUILDING USE GROUP CLASSIFICATION _____

D. BUILDING HAS EXISTING SPRINKLERS YES _____ OR NO _____ E. BUILDING HAS EXISTING FIRE ALARM YES _____ OR NO _____

6 ESTIMATED COST: _____ (INCLUDES LABOR & MATERIAL) PROJECT AREA SQUARE FEET: _____

7. APPLICANT CHECKLIST

- ☐ A site plot plan with existing and proposed changes has been included.
- ☐ Four sets of plans are required to be submitted for review.
- ☐ Please fill out application completely. **FORM MUST BE FILLED OUT COMPLETELY TO BE ACCEPTED AND PROCESSED**

The owner of this building and undersigned, do hereby covenant and agree with all the laws of the State of Ohio and the ordinances of the City of Loveland pertaining to building(s), and to construct the proposed building(s) or structure(s) or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and call for required inspections and certify that the information and statements given on this application, drawings and specifications to the best of their knowledge, true and correct.

NOTE: FILING THIS APPLICATION DOES NOT CONSTITUTE PERMISSION TO BEGIN WORK

Application by _____

Date _____

Owner or Agent's Signature