

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: October 9, 2020

Administration

New landscaping at the side entrance to City Hall was completed this week. The project has drawn many compliments from employees and visitors to City Hall.



A survey, 2 of 2, seeking public engagement and feedback concerning the Comprehensive Master Development Plan was disseminated Wednesday. A news flash to the City's website and post to the City's Facebook page were also published. The website can be obtained by [clicking here](#). Assistant City Manager, Tom Smith is working with planning consultant McBride, Dale, and Clarion on creating a QR Code that will be posted at restaurants in the City allowing people to participate in the survey as they dine. The initiative is very similar to the placemats that were placed in restaurants for the Downtown Plan survey.

Wednesday, I joined, Randy Campion and Mary Ann Lynn, both members of the Historic Preservation and Planning Commission, for a conference call to review comments from the State of Ohio Historic Preservation Office on the City's draft Historic Preservation Design Guidelines. The comments will be presented to the full commission at their next meeting.

Thursday, I met at City Hall with four Loveland High School Seniors who are working on a project to improve safety on the bike trail.

Finance

Wednesday, the Finance Commission met and began their first review of the draft 2021 Operating Budget and Capital Improvement Program (CIP). Staff members were on hand at the meeting to provide Commission Members with information on upcoming capital projects and equipment purchases. Prior to concluding their meeting, the Commission expressed their appreciation to Director of Finance, Michelle Byrde, for her excellent service to the Commission and the community.

The City has started to receive HB614 funds from the counties. Assistant City Manager, Tom Smith continues to oversee the spending of the funds and Director of Finance, Michelle Byrde continues tracking and logging expenses.

Assistant to the City Manager, Misty Brents and Human Resources Manager, Julie Robinson, completed and disseminated the Recruitment Profile for the Director of Finance position.

Police

This week, Loveland officers assisted with traffic at the shredding event at the Loveland Primary School on Saturday. Chief Rahe attended the Finance Commission meeting on Wednesday to present projects for the 2021 budget. A three-vehicle auto accident at West Loveland Avenue and Wall Street on Monday involved injuries and EMS transportation.

Public Works

Public Works finalized its road markings this week. Parking areas, crosswalks, and stop bars were all completed. On Monday, Public Works will begin fall leaf collection. A [newsflash](#) notifying residents went out on Friday.

Boy Scout and Loveland resident, Leyton Hubers will continue his Eagle Scout project this weekend as he begins painting and making repairs to the shelter in Nisbet Park adjacent to the restrooms. Leyton is also working with the Tree and Environment Committee to install landscaping adjacent to the shelter.

Building and Zoning

The Arts Commission met on Monday to review a proposed policy on the use of commercial and private property and the rights-of-way for various types of art. The proposed policy received unanimously approval from the Commission. The policy will now move onto the next step of the approval process with a review by the Law and Ordinance Committee. The policy outlines how public art is to be administered and displayed throughout the City.

Building and Zoning Clerk, Becky Noel and Assistant City Manager Tom Smith met with City of Beavercreek personnel to evaluate building and zoning software that the City is contemplating purchasing and that the City of Beavercreek is currently using. The visit was very helpful and informative in assisting the department in making a recommendation for procurement.

Applications have been submitted for a walk-up window for Trailside Provisions and a drive-up window for LaRosa's Pizza.

Upcoming Events and Meetings

The Beautification Committee will meet on Monday, October 12, at 6:30 p.m. at City Hall.

City Council will meet on Tuesday, October 13, at 7:00 p.m. at City Hall.