

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: October 29, 2021

Administration

Monday, I met with a representative from the Atlantic Sign Company at the gateway signage area along Loveland Madeira Road near Public Works. The purpose of the meeting was to discuss how an LED message sign could be added to the area to better update and inform residents on public meetings, construction activities and city events, etc. A placeholder has been included in the 2022 Capital Improvement Program (CIP) until the final cost estimate is received.

Also on Monday, I had the opportunity to meet with residents from the Brandywine subdivision to discuss traffic concerns related to construction activities at the ChimneyRidge development. Based on the meeting, it was concluded that it would be beneficial to add “Construction Traffic” signage along Butterworth Road and at the entrance to Brandywine. Public Works installed the signage on Thursday.



With election day next Tuesday, staff felt it was important to assure voters that there is no charge for parking in the area adjacent to City Hall. With that, Customer Service Specialist, Mandy Lucas was able to secure, reusable sign covers. The covers will be installed over all ParkMobile signs on Monday evening.



The Comprehensive Master Development Plan Steering Committee met Monday to review a proposed draft of the final Comprehensive Master Development Plan. The committee also elected to schedule a date for a community engagement event where the plan will be presented to the public. The public engagement event will be held on Monday, December 13th at Oasis Turf and Tree from 6:00pm – 8:00pm. Leading up to the day of the event multiple notifications are planned for distribution from the city’s various social media platforms, including a YouTube video. A survey will also be disseminated with a QR code similar to what was done for the Loveland- Madeira Road public engagement event. It is anticipated, contingent on the completion of the committee’s updated revisions, that the plan be made available for view next week.

Wednesday, I walked the Woodford Subdivision with resident Robert Bruce. The purpose of the “walk around” was to look at the conditions of recent paving within the subdivision along with streets needing repaving. The “walk around” was beneficial, as it showed that the city still has many deferred streets needing attention, while also reaffirming council’s financial commitment to increasing annual road funding with \$1,049,750 approved in 2021 and \$1,200,000 proposed in the 2022 budget. Public Works Director, Scott Wisby and I are reviewing the subdivision in terms of current and future paving needs. Thanks to Mr. Bruce for his time and effort in logging each street within the Woodford Subdivision.

Wednesday evening, Loveland U was held in City Hall Council Chambers. The evening included a presentation from Director of Finance, Mark Medlar regarding public finance and the role of the Finance Department. The group had many good questions which resulted in a very positive session. The group also participated in a mock council meeting where they addressed the proposed Road Diet Pilot Program for West Loveland Avenue, which was a recommendation from the city’s Downtown Strategic Plan. The mayor and council members addressed comments from residents speaking in open forum, and from other staff members, who obviously did considerable research on the topic.



Building and Zoning

The townhomes on South Second Street have begun framing. A permit for a shade/awning over the pergola at Tano's Bistro has been issued. Curb, gutter, and sidewalk for the ChimneyRidge subdivision has been installed. The Children's Academy of Loveland has completed the installation of their footers for their new addition.

Finance

This week the Finance Department continued to assist with the development of the 2022 Budget. The budget will be the main topic of discussion next Wednesday during the Finance Commission meeting. The meeting will begin at 5 PM in Council Chambers and is open to the public.

Public Relations

This week, the Marketing and Communications Manager, Krista Rose assisted with an update on the Downtown Parking Facility page on the city's website. The updated page can be reviewed by [Clicking Here](#)

Public Works

This week, City Engineer, Cindy Klopfenstein submitted Ohio Public Works Commission (OPWC) funding applications for the East Loveland Avenue, Harrison Avenue and Cherokee Drive projects. Preliminary ratings will be sent to applicants by the end of November.

The road program continued this week with night work paving on West Loveland Avenue and on State Route 48. Micro-surfacing treatment to increase friction uphill and through the Five Points intersection is scheduled for 7 AM Saturday, weather dependent.

City Council's recent purchase of the solar powered message sign has already proven to be very beneficial as it has been utilized to keep residents up to date on the paving within the downtown district.



Police

This week two suspects accessed a vehicle and burglarized a garage in White Pillars. Chief Rahe was interviewed by Channel 9 news about the incident. The case is under investigation. Someone set fire to the portable bathroom in Kiwanis Park. Chief Rahe and Keith Carson from Velecor worked on an emergency response plan specific to the City's information technology systems. Lieutenants Mike Szpak and Lieutenant Scott Humphrey attended red dot sights instructor training.

Lieutenant Mike Szpak is coordinating the Candy Police program again this Halloween. LPD and Hamilton Township officers have been collecting a list of our neighbors who have special needs which prohibit them from enjoying trick-or-treating. The officers team up to make special visits to those houses to make sure everyone gets to enjoy a happy Halloween.

The Loveland Police Officers' Association is partnering with Cancer Free Kids for No Shave November this year. Officers will enjoy relaxed grooming standards for a donation to Cancer Free Kids. The program also brings awareness to the increased cancer rate among first responders.

Upcoming Events and Meetings

- Tuesday, November 2, Election Day
- Wednesday, November 3, Finance Commission Meeting, 5:00 PM, City Hall