



**City of Loveland**

**MEMORANDUM**

**TO:** Mayor and Council  
**FROM:** David Kennedy, City Manager  
**RE:** Weekly Update  
**DATE:** March 4, 2022

---

**Administration**

Monday, Director of Finance, Mark Medlar, and I participated in a Suburban Communities, Energy Special Improvement District (ESID) board meeting to review an application for a Property Assessed Clean Energy (PACE) Financing for a project in Sycamore Township. As the City of Loveland offers PACE financing within our community, we hold seats on the ESID Board and review submitted applications.

Staff meet on Tuesday to continue planning for the 2022 Homerama.

This week, demolition began on the building located at 220 East Loveland (former Masonic Building). The site will be fully cleared, graveled, and utilized for temporary parking until construction begins on the new fire station in 2023.



This week, the city launched its new employee personnel policies web portal called Lexipol Knowledge Management System. The portal provides employees with digital access to employee personnel policies, training on the policies, procedures for executing the policies, policy acknowledgement tracking, and streamlined processes for revisions or updates. Key members of city staff, including Human Resources

Manager, Joy Deardorff, Assistant to the City Manager and Clerk of Council, Misty Brents, former Assistant Finance Director, Barbara Turcotte, Director of Finance, Mark Medlar, Public Works Director, Scott Wisby, City Engineer, Cindy Klopfenstein, Marketing and Communications Coordinator, Krista Rose, Systems Manager, Tina Kerns, Chief of Police, Sean Rahe, and Assistant City Manager, Tom Smith. This project began in June 2021. Each week from that date the team met to review each employee policy and procedure of the city for updates and modification to contemporary standards and practices.

Tuesday, Assistant City Manager, Tom Smith participated in the Clermont County Chamber of Commerce Work Readiness: Speed Mentoring activity held at the Oasis Conference Center. The activity included Loveland High School Seniors that are preparing to go into the workforce, college, or both, with each mentor sharing experiences about their career path and working in local government. 343 Seniors and 55 mentors attended the event.

### **Public Works**

Monday, City Engineer, Cindy Klopfenstein, Public Works Director, Scott Wisby, and I, met via zoom with Phill Hasselbrock, with DER Development and Monica Niehaus, Melink Corporation. The purpose of the meeting was to assure that the solar panel installation (Melink) on the new Public Works Building (DER Development) is being properly coordinated and timed. As this will be the first solar powered city building, we are making sure that everyone is on the same page. In terms of an update on the project, the steel for the building arrived this week. It is anticipated that the building will be fully complete and occupied by staff this fall.



### **Building and Zoning**

Property Maintenance Inspector, Ralph Vilardo reports that 1008 West Main Street is under new ownership. This property has been vacant for about 18 months resulting in many property maintenance violations due to pending ruling in probate court.

The building permit for the first structure (five units) of the Blossom Hill subdivision has been approved. An application and plans have been submitted for a parking lot expansion and storm water detention at Mikes Car Wash located in the commerce park. The permit for a digital/electronic sign to be installed on Loveland-Madeira Road in front of Public Works has been approved and issued.

### **Police**

This week LPD announced its summer Junior Police Academy. LPD is once again partnering with our neighboring police departments hosting a "citizens police academy" just for kids! The academy is from May 31 to June 3. A suspect wanted for a Goshen offense fled into Loveland. Loveland officers chased the

suspect for several minutes until calling off the pursuit for safety reasons. The driver was identified, and charges are pending. K9 Cruz and Officer Bibelhausen assisted Symmes Township deputies with a drug search.

**Upcoming Meetings (All held at City Hall)**

March 7 – Arts Commission Meeting, 6:30 p.m.

March 8 – City Council Meeting, 7:00 p.m.

March 9 – Law and Ordinance Committee Meeting, 7:00 p.m.

March 10 – Parks and Recreation Board Meeting, 6:00 p.m.

March 10 – Tree and Environment Committee Meeting, 7:30 p.m.

**Upcoming Events**

March 4 – Impact Night - Presented by Tigers Inc.

March 5 and 6 – Back Our Businesses Week continues - Presented by Tigers Inc.

For more details, visit [www.LovinLifeLoveland.com](http://www.LovinLifeLoveland.com).