



## City of Loveland

### City Manager's Weekly Report

April 19, 2024



Spring has sprung! Here's Brian Hood and Roy Cole sprucing up City Hall this morning.

#### Administration

With our new Assistant City Manager, Chris Wojnicz onboard, Kelsey Richards our new City Engineer having started Monday, and the city's first Downtown Groundskeeper starting next week, we have filled three important positions almost simultaneously. Thanks to all those involved in these extensive recruitments, especially our Human Resource Manager, Joy Deardorff.

#### Building and Zoning

This week in the Building and Zoning Department:

- Plans to install 2 temporary/seasonal sun shades at Paxton's came in and are in review. They will also be appearing at the 4/24 Historic Preservation and Planning Commission (HPPC) meeting.
- Shoppers Haven continues to make improvements and have submitted plans to relocate an existing tenant to another space in the plaza, add a restroom to that space and a rear loading dock. Some additional information is needed for the plans examiner to continue his review.
- The business at 912 Loveland Madeira has applied for a deck permit. The plans are in review.
- The permits are ready to issue for the fire alarm and fire suppression at 1301 Mattec.
- St. Columban had their hydrostatic inspection this week.
- Residential permit applications continue to come in at a steady pace. Multiple residential inspections were completed on several ongoing projects.
- The newest code books (2024 OBC) are out and available to building departments. The inspector made the trip to Columbus to secure Loveland's set.

#### Finance

Monday April 15 was the deadline for filing municipal income taxes. I would like to express my sincere thanks to the Income Tax staff for their dedication in helping our customers during this busy time. The time leading up the deadline always sees a significant amount of customers coming to City Hall for assistance. Staff did a great job in helping our customers in a timely and professional manner.

This week, our Director of Finance, Mark Medlar was informed by the Government Finance Officers Association (GFOA) that the city has once again received the Distinguished Budget Presentation Award for the 2024 Operating Budget and Capital Improvement Program (CIP). The award carries extra meaning this year, as it was the first budget produced with the city's new budgeting software. This award is also a testament to the hard work of Mark, his team, and the Finance Commission to continue preparing award winning annual budgets, which reflect the city's ongoing commitment to meeting the highest principles of governmental budgeting.

#### Public Works

Progress is steadily being made on all the Downtown projects. At the downtown parking lot site, the contractor has completed the storm sewer installation and achieved a rough grade on the detention pond. Next week, they will begin adding the base aggregate to the lot. Simultaneously, significant milestones have been reached at the O'Bannon Creek Bridge Replacement Project located along the bike trail. The contractor has recently poured approach slabs on both ends of the bridge and completed the concrete patio at the bridge entrance on the South side this week.



Meanwhile, with Spring in full bloom, our Public Works staff has been tirelessly working to upkeep the city. Throughout the week, they have been actively mowing grass across numerous public areas, tending to city landscape beds, maintaining and lining sports fields, and repairing and cleaning stormwater infrastructure.

Also this week, progress was made in advancing future capital projects:

- Multiple city staff members, including our new City Engineer, Kelsey Richards, met with the Ohio Department of Transportation, to complete a project scoping for Loveland Madeira Road Business Corridor Revitalization Phase 1.
- Contracts were executed, and a Notice of Commencement was issued for the Loveland Miamiville Road Sidewalk Phase 2 project.

Finally, we are pleased to report that the city was awarded grant funding through the Clermont County Community Park Grant program in the amount of \$8,887. These funds, along with the city's local match, will be utilized to create a new pedestrian path within Nisbet Park from the bike trail to the gazebo and the playset along the southeastern portion of the park. We anticipate construction beginning in May.

---

## Public Safety

Multiple city staff members participated in a virtual meeting on Tuesday with the USDA to review progress on funding for the new Fire Station 63. The loan funding was delayed due to the federal budget passage, but is now progressing forward. Meanwhile, improvements on O'Bannon to supply off-street parking for the new fire station are set to begin next week.



---

## Upcoming Meetings & Events

City Council will meet on Tuesday, April 23, at 7:00 p.m.

The Historic Preservation and Planning Commission will meet on Wednesday, April 24, at 6:00 p.m.

The Arts Commission will meet on Thursday, April 25, at 6:30 p.m.

Visit [www.lovinlifeloveland.com](http://www.lovinlifeloveland.com) to learn more about other community events.

---

