



Loveland Public Works Department
120 West Loveland Ave.
Loveland, Ohio 45140
(513) 683-0150
(513) 683-8089 FAX

APPLICATION FOR PERMIT TO MAKE IMPROVEMENTS IN THE RIGHT-OF-WAY

**Submit application at least five (5) business days before work starts*

PERMIT NO. _____
 (To be completed by the City)

OWNER INFORMATION

Name _____
 Address _____
 City _____
 State _____ Zip _____
 Telephone _____

CONTRACTOR INFORMATION

Name _____
 Address _____
 City _____
 State _____ Zip _____
 Telephone _____ Fax _____

- Application will not be considered unless appropriate boxes (check all that apply) are marked and 2 sets of drawings are submitted.

- Jack and Bore Directional Bore Curb Cut Street Cut Install underground utilities
- Install overhead utilities Overhead Utility Crossing Adjust manhole/pull box to grade Sidewalk
- Drive Approach Other _____

SITE LOCATION: _____

SIZE AND DESCRIPTION OF EXCAVATION: _____

Proposed Start Date ____/____/____ **Approximate Complete Date** ____/____/____

All work in the right of way must be bonded except for work done by a resident on his or her property within the City’s right of way (application is still required by resident). This bond shall be submitted as part of this application and shall be valid for a period of not less than six (6) months. By the making of this application, the applicant covenants and agrees to hold harmless the City of Loveland from all claims, loss of damage that may result in any way from the within described improvements, and the applicant covenants and agrees to indemnify and hold harmless said City against all claims, loss or damage resulting from the restoration and maintenance of the restoration of the surface after making such improvements. The applicant and owner must use warning signs, traffic control, and barricades as necessary to ensure public safety in the work area. The applicant and owner must restore the right of way to the previous condition. All improvements, repairs, and restoration must comply with the City of Loveland Construction Standards. All work within the City’s right of way must be inspected by the City of Loveland. Applicant must schedule an inspection with the Public Works Inspector with at least one (1) working day notice. Phone (513) 707-6114. The applicant must contact OUPS and request the location of all utilities at least 48-hours prior to commencement of work. 1-800-362-2764

I, the undersigned do hereby agree to make this excavation under the supervision and inspection of the Public Works Inspector, and in accordance with the Loveland Code of Ordinances Chapter 905.02 “Opening Permit Required”.

 (Applicant Printed Name)

 (Applicant Signature)

Date ____/____/____